

Materials Management

Purchasing Department 101 Old Venice Road, Osprey, FL 34229 Phone 941-486-2183 • Fax 941-486-2188 SarasotaCountySchools.net

MEMORANDUM

TO: Members of the School Board

Dr. Todd Bowden, Superintendent

Mitsi Corcoran, Assistant Superintendent Chief Financial Officer

FROM: Carol A. Lichon, CPPO, Director of Materials Management

TITLE: APPROVAL TO INCREASE PURCHASING LIMIT FOR THE

ANTICIPATED PURCHASE OF MATERIALS OR SERVICES (PER ATTACHED LIST) THAT ARE EXEMPT FROM THE

BIDDING PROCESS

The attached purchase reference was approved for use on a prior Board Agenda as indicated on the attachment. This is a request to increase the original approved dollar amount for anticipated purchases.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Requested by: Financial Impact

Carol A. Lichon \$80,000.00

Recommended Motion: That the request to increase the purchase limit for the anticipated purchase of materials and services exempt from the bidding process, be approved as presented.

DEPARTMENT	VENDOR	PURCHASE	APPROVED AMOUNT	INCREASE AMOUNT
All Schools and Departments	Heinemann	To purchase intructional and reading materials.	APPROVED ON 6/19/2018 \$100,000.00	\$55,000.00
All Schools and Departments	Renaissance Learning, Inc.	To purchase hosting fees, and Star and Accelerated Reading Program subscriptions.	APPROVED ON 6/19/2018 \$65,000.00	\$25,000.00